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## **BCITRA 2019 AGM Minutes**

Thursday, March 14, 2019 @ 10:15 am

Building SE2, Town Square D, Burnaby Campus

### **A. Call to Order**

The meeting was called to order at 10:25 am with 27 members present. Gordon Farrell chaired. All remaining current board directors were present, to wit Brian Antonson, Karen Cresswell, Larry Dea, Donna Foster, Derek Knox, Randy Robinson, Bob Wagner and Gabriel Yam.

### **B. Approval of Agenda**

Moved by Larry Dea to adopt the agenda. Passed.

### **C. Introductory remarks by Gordon**

Gordon summarized some of the highlights of the past year that have been accomplished by the board. He talked about the background which led to the initiatives of the board's focus during the year.

#### D. Approval of the 2018 AGM Minutes from March 15, 2018.

It was moved by Karen Cresswell that these minutes be approved with one correction of a spelling typo from Know to Knox. Passed.

#### E. Business Arising from the Minutes – nil

#### F. Correspondence – nil

#### G. Executive Board Reports

##### 1. Treasurer – Randy Robinson

Randy distributed and presented a five page summary of financial position, income, cash flow, supporting documents and notes as of December 31, 2018. The organization is financially healthy. The current bank balance is \$2,077. Contributions to the BCIT endowment fund in the BCITRA name over the year were approximately \$3,000. Nearly \$2400 was paid in bursaries to students this year.

##### 2. Fellowship – Brian Antonson

Brian urged members to get more involved by serving as volunteers on the board or its committees. He welcomed suggestions for new activities and hoped to see more attendance at events.

### 3. Membership – Karen Cresswell

There are currently 225 names in the membership database with 88 paid up members. Work needs to be done to close this gap. The primary communication tool being used is the e-blast. Members are reminded to stay in touch with the organization by using the info channel to send an email to [info@bcitra.ca](mailto:info@bcitra.ca) or phoning 604-451-6716.

### 4. President’s Remarks – Gordon Farrell

Gordon thanked BCIT for its support during the past year, providing door prizes for this AGM and the luncheon to follow. He thanked the Board for their efforts and the members for being active during the year. He hoped to broaden the support of BCIT for the organization by further exploring a memorandum of agreement with BCIT . He mentioned the variety of topics with which the board has been involved over the year.

Larry Dea moved that the reports be accepted. Passed.

## H. Board motions

A pair of motions, A and B, were introduced regarding dues for the upcoming year. It was proposed that a two tiered structure be used with annual dues of \$20 and an optional 10 year prepaid amount of \$175. The latter would represent the annual \$20 with a waiver of dues for nine subsequent years and a donation of the \$155 remaining to go directly to the endowment fund with a tax receipt. Gordon explained the rationale and background for the change in dues structure to provide a closer alignment with our goals. During the discussion Vic Martens stated this would be a good move. It was moved by Gordon to adopt the dues motions. Passed.

A third motion, C, was proposed to repeal and replace the existing Constitution/Bylaws with new documents as recommended by the board. There has been a great deal of work done to produce the new set of documents over the past year. Contributions to the discussion were made by Randy Singer, Vic Martens and Ernie Iannacone. Gordon moved that the motion be adopted. Passed.

## I. Nomination Committee Report/Board Election – Derek Knox

All current board members with the exception of Derek have agreed to run again and no new board volunteers arose so the board was declared elected by acclamation. Three volunteers came forward to help with events during the year – Pippa Crisp, Judith Hall and Gina Ng. We welcome their contributions. Randy Singer suggested a photography walk as a possible future activity.

## J. Other Business

Ernie Iannacone offered congratulations to the executive and retirees for the work of the board and other organizations.

## K. Speakers

### 1. Dave Malcolm (retired Op Man instructor)

Dave spoke about the prostate cancer Burnaby support group. It was started in 1997 by Don Wilson and helps newly diagnosed and those having recurrent presence of this important disease. They meet the first Saturday of the month at Burnaby General Hospital. For more information go to [www.prostatecancerburnaby.org](http://www.prostatecancerburnaby.org)

### 2. Leslie Courchesne – Alumni Association

The BCITRA now falls under the purview of this branch of administration. They are pleased to be with us today and hope to include us in more of the upcoming events during the year.

### 3. Mark Costales – Johnson Insurance

Mark spoke about insurance products offered by Johnson including travel and home insurance. They offer rebates for our business which help us with our endowment contributions and sponsor a door prize for which we are appreciative.

## L. Door prizes

Draws were made for door prizes, all but one of which were donated by BCIT. The other came from Johnson.

## M. Adjournment

It was moved by Brian Antonson that the meeting adjourn at 11:58 am. Passed.

## 12:00 Speaker Paul McCollough –acting President, BCIT

Paul spoke over lunch. He talked about how the new reworked strategic plan was completed with key deliverables and KPIs. This plan aims to put people first, do future proofing of applied education and stay globally relevant and connected. To this end there is an emphasis on provision of resources for students, an increase in endowment funds to prevent attrition and access via a strategic speaker fund to the best minds available.

A brochure on summer field schools was provided.

The fundraising for building renewal and resources is going well. INSPIRE focuses on students, faculty skills and physical plant. There will be 5 major buildings constructed over the next 5 – 10 years for \$450 million, with \$125 M coming from the private sector.

As usual a great lunch was had by all and greatly appreciated.

Donna Foster