

BCIT TEST CENTRE ASSESSMENT SERVICES FEE SCHEDULE



| FEE DETAILS | RATE |
|-----------------------------------------------------------------------------------|-------|
| EXAM FEES FOR INDIVIDUAL BOOKINGS [SHARED ROOM, SHARED PROCTOR] | |
| Exams up to three hours | \$65 |
| Exams that exceed three hours, per additional hour | \$15 |
| EXAM FEES FOR GROUP BOOKINGS [PRIVATE ROOM] | |
| 1-8 students | |
| Exams up to three hours | \$500 |
| Exams that exceed three hours, per additional hour | \$100 |
| Greater than Eight students [additional fees added to 1-8 student booking] | |
| Three hour exam, per student, per exam | \$65 |
| Exams that exceed three hours, per student, per exam | \$15 |
| ADDITIONAL FEES | |
| Additional proctor, per hour | \$80 |
| Bookings outside of normal business hours, per hour, per proctor | \$120 |

*Plus applicable taxes

Burnaby

NE01-292, 3700 Willingdon Ave.
Burnaby, BC, V5G 3H2
604.456.1186 | bbytestctr@bcit.ca

| | |
|------------------|-----------------|
| Sunday - Monday | Closed |
| Tuesday - Friday | 8:00am - 5:00pm |
| Saturday | 8:00am - 4:00pm |

Downtown Vancouver

482 - 555 Seymour Street,
Vancouver, BC, V6B 3H6
604.412.7500 | dtctestctr@bcit.ca

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|-------------------|-----------------|
| Monday - Friday | 9:00am - 4:00pm |
| Saturday - Sunday | Closed |

Invoicing

- BCIT will invoice as per the approved and signed BCIT Exam Booking Confirmation form.

Cancellation Policy

All requests for cancellations must be received by email no less than one month in advance of the exam date. Requests received less than one month in advance of exam date will be subject to the following charges:

- One month to two weeks prior to exam date: **25% of total fee**
- Two weeks to one week prior to exam date: **50% of total fee**
- One week or less prior to exam date (including no-shows): **100% of total fee**

Pricing effective September 1, 2022. Fees apply to standard bookings only.